



eco-INSTITUT Germany GmbH

Laborprüfung
Laboratory testing

Chain of Custody Sheet

Please fill in all fields. If the fields marked * are not filled in, the test piece cannot be accepted for laboratory testing.

A separate chain of custody sheet must be completed for each sample!

Project number
eco-INSTITUT /
will be filled in by Laboratory

Customer*		Testing laboratory	eco-INSTITUT Germany GmbH Schanzenstr. 6-20, Carlswerk 1.19 D-51063 Köln Tel. +49 (0)221 - 931245-0 Fax +49 (0)221 - 931245-33
<input type="checkbox"/> Name of manufacturer		Sampler*	(Name, Company, Phone)
<input type="checkbox"/> Name of distributor (if different from customer)		Sampling location*	

Name of test sample/ item*		Product type	(e.g. parquet, floor covering)
Article number Model / Program / Series		Sample/ Batch*	
Plant name and location		Production date of batch*	

Sample were taken from	<input type="checkbox"/> current production <input type="checkbox"/> storage <input type="checkbox"/> other	Sampling date*	
Storage location		Storage conditions before sampling	<input type="checkbox"/> open <input type="checkbox"/> packaged
		Packaging material	

Special issues / Additional information, if applicable Uncertainties, questions, possible negative effects through emissions at place of sampling - e.g. contaminations during production / storage	
--	--

Validation* Hereby the signer affirms the accuracy of the above-mentioned statements.	
Date (dd/mm/yyyy)	<input type="text"/>
Signature Sampler	<input type="text"/>



eco-INSTITUT Germany GmbH

Laborprüfung
Laboratory testing

Further informations on the assignment

Shipping details		Shipping date	
Packed and shipped by		Carrier / Air bill no.	

Invoice recipient (if different from customer)		Test report recipient (if different from customer)	
--	--	--	--

Should the sample be tested on behalf of a product group / further product variants?	<input type="checkbox"/> no
	<input type="checkbox"/> yes, Declaration of conformity enclosed

Quotation number (if not available, please specify the aim of analysis)		Intended use of the product (wall, floor ceiling etc.)	
Further product informations (Application quantity in g/m ² , mixing ratio, possibly special features regarding the analysis etc.)			

What should be done with the sample after the end of the test?	<input type="checkbox"/> The sample is collected by the client after the end of the test
	<input type="checkbox"/> The sample may be donated to third parties after the end of the test
	<input type="checkbox"/> The sample should be destroyed and disposed after testing

Validation* Hereby the signer affirms the accuracy of the above-mentioned statements.			
Date (yyyy/mm/dd)	<input type="text"/>	Signature Client	<input type="text"/>

For eco INSTITUT use only

Received by		Received date	
Condition of shipping package		Condition of sample	
Lab tracking number		Signature	